



Data protection information for applicants

With the following information we would like to give you an overview of how we process your personal data and your rights under data protection law.

Who is responsible for data processing and who can I contact?

Agricultural Bank of China Ltd. Frankfurt Branch

Ulmenstraße 37-39

60325 Frankfurt am Main

Tel.: 0049 (0)69 401255-132

Fax: 0049 (0)69 401255-139

E-Mail: abcfrankfurt@abchina.com.de

You can reach our company data protection officer at

Datenschutz@abchina.com.de

Which data are processed for which purposes, which legal bases are used and what are the consequences of not providing data?

Your personal data will be collected and saved if you apply speculatively or for specific job offers.

The legal basis for data processing is Art. 6 Para. 1 lit. b) GDPR (implementation of precontractual measures) and Art. 88 Para. 1 GDPR (data processing in the context of employment) in conjunction with § 26 BDSG (data processing for the purposes of the employment relationship).

For the application process, the necessary information and personal information, such as Name, address, email address and details of school and professional career recorded. We also process other application documents provided by you (e.g. cover letter, curriculum vitae, certificates).

If you apply for an advertised position, your data can only be viewed and processed by the HR department, by the responsible employees of the departments who advertised the position and by the management.

In the case of a speculative application, you provide us with your personal data for the purpose of searching for a suitable position. Your data can then be viewed by the HR department as well as by the department staff responsible for evaluating your application documents.

The entire application process takes place exclusively in our company and therefore within the Federal Republic of Germany.

In case of an application for a position as Department Head or Deputy Department Head, our Head Office, Agricultural Bank of China Limited, Beijing, in China has also to be involved in the hiring process.



Therefore, it would be necessary to provide also our Head Office with personal data necessary in the hiring process. In case you will do not agree with the data transfer to our H.O., we cannot proceed and the hiring process will be stopped.

We use technical and organizational security measures to protect your data against accidental or intentional manipulation, loss, destruction or against access by unauthorized persons. The security measures are regularly checked and developed in line with technological developments.

If you do not provide individual data in the application process, this may result in the application process not being able to go through completely and we will not be able to offer you an employment contract.

How long do we keep your data?

If you receive a rejection from us, we will generally delete the data immediately after the application process has ended.

However, in order to avert possible lawsuits under the General Equal Treatment Act (AGG), we reserve the right to keep relevant parts of the application for up to six months after the application process has ended (Art. 6 Para. 1 lit. f) GDPR; Weighing up between our interests and their rights and freedoms: Our interest consists in asserting or defending against claims from the aforementioned law).

It may be that there is currently no vacant position, but we are interested in hiring at a later date. In this case, we would ask for your consent in accordance with Art. 6 Para. 1 lit. a) Request GDPR for further storage of your application (up to a maximum of 1 year).

You can revoke this consent at any time with future effect. The way of revocation is noted on the consent.

What rights do I have? Do I have a right to complain?

Every data subject has the right

- for information according to Article 15 GDPR,
- correction according to Article 16 GDPR,
- deletion according to Article 17 GDPR,
- restriction of processing according to Article 18 GDPR,
- on contradiction from Article 21 GDPR as well
- the right to data portability from Article 20 GDPR.

The restrictions under §§ 34 and 35 BDSG apply to the right to information and the right to erasure.

You can assert these rights against the bank (contact address see above).

You can revoke your consent to the processing of personal data at any time. Please note that the revocation will only work in the future; Processing that took place before the revocation is not affected.

In addition, you have the right to lodge a complaint with a competent data protection supervisory authority (Article 77 GDPR).

The data protection supervisory authority responsible for us is:

Der Hessische Beauftragte für Datenschutz und Informationsfreiheit
Postfach 3163
65021 Wiesbaden
Telefon: +49 611 1408 - 0
Telefax: +49 611 1408 - 900 / 901

Does automatic decision-making take place in the application process?

Automated decision making or profiling (automated analysis of personal data under assessment of personal aspects) is not carried out.